



viva
together for children

Annual Report 2016

The Directors' Report & Audited Annual Accounts for Viva Network (Company 3162776, Charity 1053389) for April 2015 – March 2016



Meet Bishari. She is ten years old and lives in Nuwakot district, Nepal.

In April 2015, Bishari's home was damaged by the country's largest earthquake in 80 years and she suffered anxiety attacks for several months afterwards.

Viva, along with our partner network CarNet Nepal, is helping children like Bishari to overcome situations of trauma by holding five-day camps that include fun games and craft activities, and 'psychological first aid' to support children who have been affected by disaster.

On camp, Bishari learnt that **she was not alone** in what she had experienced and was encouraged to **talk about her feelings**. Afterwards, her mother began noticing a small but gradual improvement in Bishari's well-being and was pleased to see her go and play outside with friends again.

Bishari was among 2,500 Nepali children who attended one of these camps in 2015-16.

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Viva is passionate about releasing children from poverty and abuse.

We bring lasting change to vulnerable children by growing locally-led networks of churches and organisations. We help people achieve more together than they can alone – allowing us to dream big dreams for whole cities.

Viva has 20 years' experience in changing children's lives by catalysing collaborative action. Our programmes unlock local resources and inspire churches to serve children and families, in partnership with others, and to fulfil the God-given mandate to care for the vulnerable.

Ten ways we stand out from the crowd

1. **Network model:** We have a pioneering, collaborative approach that works, and is increasingly being adopted by other NGOs.
2. **Scale:** Each network brings together an average of 140 churches and organisations. There is real strength in numbers, plus the added benefit of an invaluable diversity of skills and services.
3. **Social capital:** As a network's reputation grows, it attracts contributions from many others across a city. A wide, strong safety net of people who care forms – vital for catalysing change across a society.
4. **Churches:** When you inspire a church to reach out to the children on its doorsteps you can call on a body of people with a mandate to love, pray, give and serve sacrificially. The result is powerful.
5. **Government engagement:** As networks make progress on thorny issues, they get noticed. When governments add resources and authority to a network's efforts, many more children are helped.
6. **Solutions:** Drawing on local knowledge and shared learning from our partner networks globally, we design solutions which take a comprehensive and strategic approach to resolving issues facing children.
7. **Sustainability:** Networks are made up of local people working to help the children they live amongst. We don't need exit strategies because networks aren't going anywhere.
8. **Quality:** By raising the standards of projects in areas such as financial management, and training people in subjects like child protection, we can significantly improve the quality of care vulnerable children receive.
9. **Cost-effectiveness:** We unite and improve what exists; we unlock local resources. We are lean and creative, and as a result our work is highly cost-effective.
10. **Evaluation:** In our annual Network Health Check, we undertake rigorous research into our networks' effectiveness. This learning informs our planning, to ensure that our work is the very best it can be.

Seven focus areas of work

Transforming children through education

Investing in education in Africa is crucial to reducing infant mortality, combatting poverty and preventing disease. We help children to catch up on their schooling and equip them for the future.

Keeping children safe

Fear of violence, abuse and exploitation has become a normal way of life for children in Central America. We protect children from harmful situations in their homes and on the streets and advocate for change.

Making child trafficking history

Parents in Asia are vulnerable to trafficking recruiters who promise to give their children a better life. We provide homework clubs, assist women's businesses and spread the anti-exploitation message.

Resettling children into families

A child with a family has people to support them – but a child in an institution is significantly less likely to thrive. We get children back home and out of institutional care homes in Uganda, saving them from a life on the streets.

Unlocking the potential of girls

In some cultures, girls experience extreme prejudice. Education is a low priority; harassment is common. We train and support churches to challenge discrimination, report abuse and help girls' self-esteem.

Protecting children when disaster strikes

Today's world is volatile with conflict and natural disaster happening all too often, affecting children the most. We give practical relief and psychosocial support for families following disaster and set up child-friendly spaces.

Helping young people thrive

Mental health issues are increasing amongst young people in western societies. In Oxford, UK, we are catalysing a collaborative response from local churches and other providers to the complex needs of young people in order to increase their self-esteem and resilience.

Achievements 2015-16

Last year, we worked with 37 partner networks running 198 collaborative programmes in 51 cities across 22 countries to help 1.2 million children.

Each partner network runs a different set of programmes, tailored to the needs of the area in which it works. It is through this that we see lives and whole cities transformed.

Here are eight highlights from around the world during the past year:

Girls' education in Uganda

Viva and partner network CRANE are exceeding targets at the midway point of the four-year programme to provide catch-up education for 4,000 marginalised girls in Kampala, Uganda. Over 2,100 girls have been enrolled in the 20 Creative Learning Centres since the beginning and more than 1,400 have since graduated and returned to mainstream schools. During their six months in a CLC, girls are helped with numeracy and literacy in low-ratio, multi-ability, mixed-age classes. The innovative project also trains teachers across Kampala in creative, student-centred pedagogy with at least 7,000 boys and 6,523 girls attending mainstream schools impacted as a result. Additionally, 20 community mentors work with parents to help them develop parenting skills, household economic sustainability strategies, and to change their attitude towards girls' education. The programme is part of the British Government's Department for International Development's Girls' Education Challenge.

Disaster response in Nepal

Two large earthquakes in Nepal in April and May 2015 brought devastation to communities in which CarNet Nepal was already active. It initially provided emergency food supplies to 30,000 people, with 2,600 households receiving shelter kits. 135 transitional shelters were constructed and 48 toilets in 16 schools built. Around 2,500 children affected by the disaster received psychosocial first aid support through five-day camps held by partner OperationSAFE. Knowing that child traffickers exploit the post-disaster situation when families are at their most vulnerable, 25 'child friendly spaces' were created, protecting 1,500 children from harm, and 20,000 people received awareness training. The local government in Sindhupalchowk district commended CarNet Nepal for its well-organised relief efforts, saying it set a benchmark for best practice for other agencies.

Child Ambassadors in Bolivia

As part of Viva's Good Treatment Campaign – which asks adults to change their attitudes and be more kind to children – over 25,000 Child Ambassadors in Bolivia committed to doing five acts of kindness to other children or adults, so potentially reaching 125,000 people. Alongside this, the children gave out homemade promise bands to act as reminders for people to then pass it on and do something nice for five others. Children also paraded through streets with banners, made and distributed flyers promoting an end to abuse, met with authority figures and gave out licences to those who committed to treat children better.

Learning support in Zimbabwe

Viva Network Zimbabwe's education support project taught 191 children from Harare's most deprived townships at eight Learning Support Centres, run by local churches. The centres provide 'catch-up' lessons on literacy and numeracy, and provide trained counsellors and sports coaches. Survey results showed that children in the Learning Support Centres had an average of 23 per cent greater improvement in reading and 16 per cent greater improvement in mathematics compared with children in formal education. A mobile library allowed several hundred children to access books, magazines and games, with an additional 270 caregivers borrowing resources, thereby meeting the needs of at least 2,700 children.

Birth registration in Guatemala

With Viva's technical and financial support, our partner network Red Viva Guatemala has now been running the birth registration programme 'I Exist' for four years, and during this time has directly registered more than 2,100 children, with 693 registered in the last year alone. Through the expertise of its members, and in liaison with the National Registry of Persons, the network has helped these children – who are generally older than infants and

therefore come with more complex legal regulations – through the registration process. The government centres across the country, which Viva helped to establish in 2014, continued to see thousands of newborns registered whilst both parents were present. A training initiative is equipping midwives to talk with families about the importance of birth registration and churches are being empowered to be advocates and places where parents can get information.

Children in conflict in Lebanon and Syria

Viva has been working alongside local Lebanese NGO, LSESD, and its networks of church partners in Syria and Lebanon, to develop child-focused programmes to address the risks that refugee children face. Viva has provided specialist child protection training for churches that are running ‘child friendly spaces’ and informal education projects, bringing together leaders so that children’s needs can be more effectively met. This includes support for a team of young leaders who are caring for 240 Syrian children inside that war-torn country. Church partners are providing education for more than 1,500 children in locations all across Lebanon.

Christmas Parties

Globally, over 9,000 children attended a Christmas Party last December, with 24 parties arranged by 19 partner networks, involving 330 different churches and organisations. Around 2,800 children went to one of the six Christmas Parties held in India. In Patna, for example, 700 children were reached by the network, and offered a breakfast, hot lunch and an incredible magic show with dancing and singing. These annual events are occasions of great excitement for children where they receive a present, a good meal and the knowledge that they are loved and valued. About 40 per cent of children who went to parties in 2015 had never had contact with Viva before, so come January that’s many more children introduced to programmes which will help them in years to come.

Doorsteps in the UK and Hong Kong

In the UK and Hong Kong, where we have had offices for some time, we have started initiatives to address the situation for children. These relatively wealthy countries are by no means free from the risk of abuse for young people. In Hong Kong we have held a series of training sessions about spotting child abuse and formulating robust child protection policies for organisations, NGOs, clubs, churches and schools, who between them care for 12,150 children in Hong Kong. The Doorsteps network in Oxford has been gathering members and momentum since the public launch of the research report in May 2015 attended by 70 people, including leaders of different faiths, children’s and youth workers, and representatives from the voluntary and public sector, and the police. Three pilot projects are now running and aim to: break the cycle of underachievement for a group of 15 young people in east Oxford; support families within local churches to become foster carers (partnering with Home for Good); and equip churches to reach out to families in light of proposed closures to children’s centres.

Behind the scenes – staff, fundraising and finances

Our **staff** (both paid and volunteer) are crucial to Viva’s success. Over the last year we have appointed new programme staff (network consultants) in Costa Rica and Uganda and a new Finance Director in the UK. We continue to be very grateful to those who volunteer. John Walden, Martin Hull, Zoe Jennings, Lesley Barter, Tony Houghton, Nessie Webster, Jenny Evans, Brenda Darke, Liberty Jones, Martin Morse, Michaela Pendelin, Lucy Blyth, Tyler Overton, Kerstin Bowsher, Ali Whealy, Moses Kimuyu and Monimala Sengupta – we salute you!

We’ve had another good year **fundraising** for our work with an increase in income to last year (£2,311,843 this year, £1,669,421 last year). Our fundraising costs decreased slightly (£259,466 this year, £271,399 last year). We continue to raise funds in the UK, US and Hong Kong and the type of funds raised is different in each country. The UK continues to resource fundraisers based in other countries.

Maintaining the same level of income whilst reducing expenditure means our **financial position** at the year end is more secure than previous years. There was a surplus of £30,262 on unrestricted funds. This gives us unrestricted net current assets of £265,331 which is better than in the past. It is the intention of the Trustees to earmark £180,000 of this amount to satisfy our reserves policy.

Making cities safer for children: Viva's strategy for 2016 to 2021

Viva is passionate about releasing children from poverty and abuse worldwide. The problems children face are complex and deep-rooted, and they require an ambitious, creative and strategic response.

Over the past 20 years, Viva has helped pioneer and refine a collaborative approach that is being increasingly adopted throughout the development sector. We have significant experience, over many years and across many locations, of building locally-led networks of churches and organisations that deliver collective action programmes designed to tackle the root causes of problems affecting children. This joined-up approach delivers a level of scale and reach that would not be possible for a single organisation.

Viva was birthed in prayer by people with a vision to live out the biblical commands to work together in unity and to protect and care for children, particularly the fatherless. Bill Hybels asserts that 'the local church is the hope of the world', and it is our experience that when you inspire a church to reach out to the children on its doorstep you can call on a body of people with a mandate to serve, pray and give sacrificially. When this happens something beautiful and powerful is being built – the unseen, upside-down kingdom of God – in which children are no longer marginalised or exploited, but protected, valued and loved.

Central to Viva's strategy for the next five years is a clearly defined city-wide focus. Working with partner networks in a city facilitates effective networking and shared vision, and gives access to a concentration of civil society groups and government agencies. Collective action in a defined area against a defined goal can generate demonstrable results, catching the attention of decision-makers and influencers, and catalysing the kind of societal change needed to bring solutions to otherwise intractable issues facing vulnerable children.

Each city-wide solution strategy is designed to include three tracks:

- Prevention, awareness and advocacy targeting general public attitudes and behaviours
- Rescue, and direct interventions with children and families
- Restoration, and holistic care for children and families

Between 2016 and 2021, Viva will implement plans designed to deliver city-wide solutions in seven key areas:

1. Transforming children through education. Our goal is to see children in school – learning, thriving and able to contribute to society – and our focus will be on Uganda. Investing in education is crucial to reducing infant mortality, combatting poverty and preventing disease. Viva will continue its programme to re-educate marginalised girls who have dropped out of school, train teachers to ensure learning is child-focused, engage community mentors to develop parenting skills and network together educational institutions so that children are engaged in reading, sports and the creative arts.

2. Keeping children safe. Our goal is to see children free from violence and domestic abuse, and our focus will be on Central America. Violence against children in the region is endemic, even in the home. Viva will run a six-city programme harnessing the power of volunteers working in partnership with local authorities to rescue and rehabilitate children living in abusive situations and bring about a change of attitude that will keep 35,000 children safe from violence.

3. Making child trafficking history. Our goal is to see children free from sexual exploitation and trafficking, and our focus will be on Nepal and the Philippines. Parents living in poverty are vulnerable to trafficking recruiters and their promise of regular income. Viva will mobilise thousands of volunteers to help women set up small businesses and generate an income, provide educational support to vulnerable children and spread the anti-trafficking message as widely as possible, so the public knows how to spot and stop abuse.

4. Resettling children into families. Our goal is to see struggling families strengthened and abandoned children growing up in families rather than institutions, and our focus will be on Uganda. Children living in institutions are much less likely to thrive than others. Viva will help resettle abandoned children in loving families, and will provide these families with counselling, income-generating advice and practical support.

5. Unlocking the potential of girls. Our goal is to see girls valued, safe from exploitation and able to meet their potential, and our focus will be on India. Many Indian girls face extreme prejudice; their education is a low priority and harassment and abuse are common. Viva will train and support volunteers from local churches to challenge discrimination, report abuse and provide mentoring to girls so they can play a positive part in society.

6. Protecting children when disaster strikes. Our goal is to see child protection a priority when disaster hits, and we will focus on the Philippines and Lebanon. In a volatile world where disasters such as flooding,

typhoons and conflict affect already fragile communities, children are often the hardest hit. Viva will train community leaders to know what to do when disaster strikes, and will respond with practical and psycho-social support, helping children to live through and recover from traumatic events.

7. Helping young people thrive. Our goal is to see young people who are affected by mental health issues find hope and help, and our focus will be on Oxford, UK. Mental health issues have been increasing rapidly amongst young people in western societies, while care and provision is being cut. Viva will catalyse a collaborative response from local churches and other providers to the complex needs of young people in order to increase their self-esteem and resilience.

As an organisation we seek to be generous and open-handed, and are committed to sharing our resources, learning and expertise freely and widely within the Christian and development community. We call it 'advocating and agitating': we will use our focus on quality and collaboration, and our convening power to ensure more children are helped more effectively by more people.

These are ambitious aims, but big problems need bold, joined-up thinking and concerted, joined-up action. We have a 20-year track record and access to the power of 4,500 passionate and determined grassroots organisations working in unity. We trust in a God who specialises in transformation, and whose gaze never wavers from the fatherless, the abandoned and exploited. For these reasons, we look forward with confidence and expectation to what we can achieve together to help children in 2016 to 2021.

Trustees' Annual Report

The Trustees present their report and the audited financial statements for the year ended 31 March 2016. Reference and administrative information set out on the back page forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective January 2015).

The annual report and the financial statements include the results of Viva Network North America, Viva Network (Hong Kong) Ltd and Viva Network Africa which are related charities that are managed and influenced by Viva Network (referred to as "Viva" throughout this report).

Structure, Governance and Management

The charity is registered as a UK charitable company limited by guarantee and was set up by a Memorandum of Association on 22 February 1996.

Method of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. Efforts are made to recruit a range of Trustees who can provide a broad spectrum of experience and knowledge to the charity.

There is an induction process for new Trustees involving meeting staff and sessions with management to help them understand the way the organisation operates. When appropriate, additional Trustee meetings are organised where further information is given about the organisation, and training on the role of trustees is provided.

Organisational structure and decision-making

The charity is run on a day-to-day basis by a Chief Executive and Leadership Team. This group is considered the 'key management personnel'. They are responsible for everyday decisions and for ensuring the charity continues to meet its objectives. They are accountable to the board of Trustees, which meets quarterly.

Pay of Key Management Personnel

The pay for the key management personnel is reviewed by the 'network development and people' subcommittee of the board annually and changes (other than inflationary increases applied to all staff) are considered and approved by the board. When setting the pay for this group primary consideration is given to equivalent roles in other similar-sized charities.

Related parties

Viva Network North America (VNNA) is a registered not for profit organisation with a 501(c)3 status, registered in Colorado, USA. Viva Network (Hong Kong) Ltd is a limited company registered in Hong Kong which has charitable status. Both serve substantially similar aims and objectives to Viva, and are the depository of much of Viva Network's income sourced from US and Hong Kong donors. They submit appropriate statutory returns each year (an IRS 990 in the US and audited accounts in Hong Kong). They both operate to the same accounting periods as Viva. They each have boards of Trustees/directors legally independent from Viva but with some members who sit on two of the three boards. Control is nevertheless exercised, as the staff of each are fully line managed by staff employed by Viva in the UK. The boards have chosen to delegate control of strategy and use of money raised to Viva in the UK. Accounts from both charities have been consolidated in this Financial Statement.

Viva Network Africa is a registered foreign NGO in Uganda. It has substantially similar aims and objectives to Viva. It is audited within Uganda and files appropriate returns to the Companies and NGO Boards within Uganda. Although Viva Network Africa has a separate board, Viva has control over Viva Network Africa.

Other Viva entities

There are other legal entities across the world that bear the name "Viva" that have had some connection with us in previous years. In some cases we no longer have any connection, whilst with others we retain a close working relationship. However, in no case does control exist between the UK, US or Hong Kong charities and these other entities. Where funding passes from ourselves to one of these other entities, appropriate contracts and accountability structures exist to ensure correct use of the funding.

Public benefit

The Trustees consider that they have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Risk management

Viva regularly evaluates the risks to which it and its related charities are exposed, and seeks to identify appropriate action and controls to manage those risks.

The 'Finance and Risk' subcommittee considers high-risk items at every meeting and the Board of Trustees reviews annually an assessment of the risks to which the charity is exposed. The review looks at the key risks facing the charity in delivering its objectives, current action being taken to address the risks and

additional actions that can be taken to address the identified risks.

Some of the issues considered to be high risk in previous years, such as inadequacy of cash flow have now been downgraded as we have now met the level of reserves we sought.

Another significant risk is damage to reputation through not fulfilling agreements/contracts or meeting the expectations of donors/partners or through activities of associated networks/associations/projects, particularly those using Viva's name.

These issues are being addressed by: greater attention to detail in the proposal writing process; effective delivery through improved project management; stronger partnership agreements between Viva and the individual networks responsible for delivery.

Grant-making Policies

The Memorandum of Association of Viva (the UK charity) states the objects as follows:

- To advance the Christian faith amongst children at high risk worldwide, especially street children
- To enable an improved quality of life through the relief of poverty, sickness and distress amongst these children
- To enhance through Christian education the God-given talents of these children encouraging them to train for a life in the community as God intended.

The objects of the various other entities within the group of charities are compatible and substantially the same as these.

In accordance with current Charity Commission guidelines, we have devised the following grant-making policy in order to:

- assist applicants to determine whether or not an application to Viva would be appropriate
- ensure that a consistent approach is adopted to the consideration of applications for financial support

Our grant-making is almost exclusively with partner networks and other members of the Viva global family of organisations. In both cases we have long-term partnership relationships with the grantee.

Policy

We will consider applications for grants from voluntary or charitable organisations. We will not normally consider applications from individuals or from any form of profit-making organisation. There are no geographic boundaries on the locations we support. In making grants we will seek to develop collaborative action programmes that fulfil our three objects listed above. There are no limits on the

amount of grant made. We will normally only make grants to the networks we partner with. Our partnership agreement with each network covers expectations on both parties as well as ongoing reporting requirements for the partner network. An assessment of proposed projects will be undertaken by a member of Viva staff before any grants are made.

Financial Policies and Information

Reserves

It is the policy of the charity to carry forward any surplus arising in one year to the next year. Our policy is to have our unrestricted net current assets for the group at least as high as three months' expenditure (approximately £180,000). As of the year end this was £265,331. The trustees will seek ensure this figure is maintained by trying to ensure each year's budget generates a surplus.

Principal funding sources

The principal sources are statutory sources, foundations, major donors and corporates.

Investment policy and performance

Income is generally received to support ongoing programme, administration and operational costs. Consequently, surplus income is held in relatively accessible current accounts or on short-term deposit. The charity and all its related charities are not for profit organisations.

Volunteers

Once again Viva has benefitted from qualified people wanting to give their time to assist us in our work, mostly on a short-term basis. The charity is extremely grateful for the unstinting efforts of these volunteers across a range of activities. It is estimated that we benefitted from the equivalent of just under 5 full time staff from volunteers and by assigning each of them the equivalent salary for the role they fulfilled for us we have saved just under £90,000 from their contributions.

Trustees' responsibilities

The Trustees (who are also directors of Viva Network for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgments and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

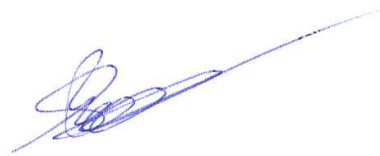
Insofar as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

Auditors

Godfrey Wilson's appointment was confirmed at the Annual General Meeting on 13 November 2015.

The financial statements were approved by the Board of Trustees on 15 July 2016.



Nicholas Bamber

Chair of Trustees



Miles Buttrick

Chair of Finance and Risk Subcommittee of Trustees

Independent auditors' report to the members of the Viva Network

We have audited the financial statements of Viva Network Ltd for the year ended 31 March 2016 which comprise the consolidated Statement of Financial Activities, the consolidated and parent Balance Sheet, the consolidated Statement of Cash flows, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and UK Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on the previous page, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's [(APB's)] Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group and parent charitable company's affairs as at 31 March 2016, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent company or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit

Alison Godfrey

26 July 2016

Alison Godfrey BA(Hons) FCA
Senior Statutory Auditor

For and on behalf of
Godfrey Wilson Limited
Chartered Accountants & Statutory Auditors
Zone 10
Bath Road Studios
470 Bath Road
Bristol
BS4 3HG

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating an income and expenditure account)

	Note	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds Restated (Note 23)
		2016	2016	2016	2015
Income from:					
Donations and legacies	2	£326,441	£422,362	£748,803	£812,697
Charitable activity	3	£1,431,871	£74,715	£1,506,586	£773,648
Other trading activities	4	-	£51,264	£51,264	£74,489
Investments	5	-	£5,190	£5,190	£8,294
Other	6	-	-	-	£293
Total income		£1,758,312	£553,531	£2,311,843	£1,669,421
Expenditure on:					
Raising funds		-	£259,466	£259,466	£271,399
Charitable activities		£1,338,594	£258,803	£1,597,397	£1,161,944
Total expenditure	7	£1,338,594	£518,269	£1,856,863	£1,433,343
Net (losses) on investments		-	(£5,000)	(£5,000)	-
Net income / (expenditure)	9	£419,718	£30,262	£449,980	£236,078
Transfers between Funds		-	-	-	-
Net movement in Funds		£419,718	£30,262	£449,980	£236,078
Reconciliation of funds					
Total funds brought forward		£138,582	£518,898	£657,480	£421,402
Total funds carried forward		£558,300	£549,160	£1,107,460	£657,480

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 18 to the accounts.

The 2015 comparatives have been restated in line with the Charities SORP (FRS 102). The restatements are purely reclassifications of income and expenditure and do not affect net income.

CONSOLIDATED AND CHARITY BALANCE SHEETS**At 31 March 2016**

	Note	Group 2016	Group 2015	UK Charity 2016	UK Charity 2015
Fixed Assets					
Tangible Assets	11	£643,742	£656,200	£643,377	£655,578
Investments	12	£18	£18	£18	£18
		<u>£643,760</u>	<u>£656,218</u>	<u>£643,395</u>	<u>£655,596</u>
Current Assets					
Investments held for sale	13	-	£150,000	-	£150,000
Debtors	14	£17,688	£53,081	£47,543	£89,584
Cash at bank and in hand		£897,985	£241,825	£696,729	£75,689
		<u>£915,673</u>	<u>£444,906</u>	<u>£744,272</u>	<u>£315,273</u>
Current Liabilities:					
Creditors falling due within one year	15	£92,042	£42,260	£89,116	£38,776
		<u>£823,631</u>	<u>£402,646</u>	<u>£655,156</u>	<u>£276,497</u>
Net Current Assets					
		<u>£1,467,391</u>	<u>£1,058,864</u>	<u>£1,298,551</u>	<u>£932,093</u>
Long Term Liabilities					
Creditors falling due after one year	16	£358,018	£396,924	£358,018	£396,924
Provisions for liabilities and charges	17	£1,913	£4,460	£1,913	£4,460
		<u>£359,931</u>	<u>£401,384</u>	<u>£359,931</u>	<u>£401,384</u>
Net Assets					
	19	<u>£1,107,460</u>	<u>£657,480</u>	<u>£938,620</u>	<u>£530,709</u>
Funds					
Restricted Funds	18	£558,300	£138,582	£470,867	£78,580
Unrestricted Funds		£549,160	£518,898	£467,753	£452,129
		<u>£1,107,460</u>	<u>£657,480</u>	<u>£938,620</u>	<u>£530,709</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The financial statements were approved and authorised for issue by the Board of Directors and trustees on 15 July 2016 and signed on their behalf by:



Nicholas Bamber, Chair of Trustees



Miles Buttrick, Chair of Finance and Risk Subcommittee

CONSOLIDATED STATEMENT OF CASH FLOWS**For the year ended 31 March 2016**

	2016	2015
Cash used in operating activities:		
Surplus from ordinary activities	£449,980	£236,078
Adjustments for:		
Depreciation charges	£12,458	£12,585
(Gains) / losses on investments	£5,000	-
Dividends, interest and rents from investments	-	-
Loss / (profit) on the sale of fixed assets	-	-
Decrease / (increase) in stock	-	-
Decrease / (increase) in debtors	£35,393	(£44,796)
Increase / (decrease) in creditors	£49,782	(£68,500)
Increase / decrease in provisions	(£2,547)	(£2,547)
Increase / decrease in investments held for sale		(£150,000)
Net cash provided by / (used in) operating activities	£550,066	(£17,180)
Cash flows from investing activities:		
Dividends, interest and rents from investments	-	-
Proceeds from the sale of property, plant and equipment	-	-
Purchase of tangible fixed assets	-	-
Proceeds from the sale of investments	£145,000	-
Purchase of investments	-	-
Net cash provided by / (used in) investing activities	£145,000	-
Cash flows from financing activities:		
Repayment of borrowing	(£38,906)	(£12,960)
Cash inflows from new borrowing	-	-
Receipt of endowment	-	-
Net cash provided in / (used in) financing activities	(£38,906)	(£12,960)
Increase / (decrease) in cash and cash equivalents in the year	£656,160	(£30,140)
Cash and cash equivalents at the beginning of the year	£241,825	£271,965
Cash and cash equivalents at the end of the year	£897,985	£241,825

I. Accounting Policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Viva meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s)

b) Going Concern basis of Accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Company status

The charity is a company limited by guarantee. The members of the company are the trustees named on the inside back cover. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Funds designated by the Trustees for a specific purpose are also unrestricted.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

e) Tangible fixed assets and depreciation

Tangible fixed assets valued greater than £1,000 are capitalised and included at cost including any incidental expenses of acquisition.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the costs on a straight line basis over their expected useful economic lives as follows:

Property	2%
Furniture and fittings	15%
Office equipment	25%/33.3%

The purchase price of the property is considered to be split as follows: £154,000 – land (which is not depreciated) and £611,857 for building which is depreciated as above. The cost of the building includes an estimate of the irrecoverable VAT.

f) Foreign currencies

Transactions in foreign currencies are recorded at the exchange rate from Oanda.com for the first date of the month in which they occur. Monetary assets and liabilities are retranslated at the rate of exchange ruling at the balance sheet date. All differences are taken to the SOFA.

Where the charity engages a bank or other financial institution to deliver a certain foreign currency amount to a third party the amount billed to the charity (typically in one of our operating currencies – GBP, USD or HKD) is used to record the transaction in line the accounting policy above.

g) Basis of preparation of group financial statements

The group financial statements consolidate the charity and its related charities in the United States, Hong Kong and Uganda made up to 31 March 2016.

h) Network Direct Delivery

“Network Direct Delivery” are typically small amounts of funding that we receive specifically for networks and projects that we support. We pass these on less an administrative charge. These funds are shown within incoming and outgoing resources in the SOFA and are treated as restricted funds.

i) Conduit Funds

Conduit funds are monies received for third parties and do not belong to the charity. The incoming funds and outgoing payments are excluded from the Statement of Financial Activities. Any conduit funds in hand at the year end are shown as creditors in the accounts.

j) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by

FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. There have been reclassifications of income and expenditure but these do not affect net income.

k) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have been met, then the legacy is treated as a contingent asset and disclosed if material.

l) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

m) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

n) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

o) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the basis of full-time equivalent staff in each team.

p) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

q) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

r) Financial instruments

Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method. In addition, the charity uses forward contracts to minimise the risk to the organisation from fluctuations in exchange rates between sterling (GBP) and US Dollars (USD) and sterling and Ugandan Shillings (UGX). In line with FRS 102 the fair value of these forward contracts is calculated on settlement date and the year end for any outstanding contracts. All of the forward contracts relate to restricted funds. Gains and losses on forward contracts are posted to "All Other Costs" in the Statement of Financial Activities.

s) Transition to FRS 102

The opening fund positions at the date of transition have been restated (see note 23) but no subsequent restatement of items has been required in making the

transition to FRS 102. The transition date was 1 April 2014.

t) Fixed Asset Investments

Investments represent shares held in an unlisted entity. Investments are measured at cost.

u) Investments Held for Sale

Investments held for sale consists of an investment property which was sold in 2015/16. The property was recognised at fair value and was not depreciated. Gains and losses on revaluation were taken to the Statement of Financial Activities.

v) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

	Restricted Funds 2016	Unrestricted Funds 2016	Total Funds 2016	Total Funds 2015
Note 2				
<u>Income from donations and legacies</u>				
Donations & Gifts	£294,654	£422,362	£717,016	£786,908
Network Direct Delivery	£31,787	-	£31,787	£25,789
Total	£326,441	£422,362	£748,803	£812,697

"Network Direct Delivery" are funds received specifically for networks and projects that we support that we pass on less an administrative charge.

	Restricted Funds 2016	Unrestricted Funds 2016	Total Funds 2016	Total Funds 2015
Note 3				
<u>Income from charitable activity</u>				
Grants	£1,431,871	£74,715	£1,506,586	£773,648
Total	£1,431,871	£74,715	£1,506,586	£773,648

The charity receives government grants, defined as funding from the Department for International Development, to fund charitable activities. The total value of such grants in the period ending 31 March 2016 was £1,255,401 (2015: £442,999). There are no unfulfilled conditions or contingencies attaching to these grants.

	Restricted Funds 2016	Unrestricted Funds 2016	Total Funds 2016	Total Funds 2015
Note 4				
<u>Income from other trading activities</u>				
Office Rental	-	£48,741	£48,741	£43,749
Sundry	-	£2,306	£2,306	£280
Events	-	£217	£217	£30,460
Total	-	£51,264	£51,264	£74,489

	Restricted Funds 2016	Unrestricted Funds 2016	Total Funds 2016	Total Funds 2015
Note 5				
<u>Income from investments</u>				
House Rental	-	£5,190	£5,190	£8,288
Sundry	-	-	-	£6
Total	-	£5,190	£5,190	£8,294

	Restricted Funds 2016	Unrestricted Funds 2016	Total Funds 2016	Total Funds 2015
Note 6				
<u>Other income</u>				
Sundry	-	-	-	£293
Total	-	-	-	£293

	Expenditure on Raising funds	Charitable Activities				Support Costs (inc Governance)	Total 2016	Total 2015
		Developing Local Networks	Developing Partnerships	Developing Effective Mobilisation	Support Costs (inc Governance)			
Note 7	2016	2016	2016	2016	2016	2016	2015	
Total Resources Expended								
Number of Staff	5.60	5.87	0.40	2.25	1.07	15.19	14.14	
Grants Payable (note 8)	-	£1,177,673	-	-	-	£1,177,673	£678,427	
Staff Costs (note 10)	£162,338	£137,694	£9,941	£52,284	£64,216	£426,473	£397,299	
Depreciation	-	£221	-	-	£12,237	£12,458	£12,585	
Premises	-	-	-	-	£17,352	£17,352	£16,516	
Interest Payable	-	-	-	-	£9,933	£9,933	£10,244	
Audit	-	-	-	-	£12,477	£12,477	£9,610	
All Other Costs (including Exchange)	£40,740	£103,906	£11,697	£18,190	£25,964	£200,497	£308,662	
Sub-Total	£203,078	£1,419,494	£21,638	£70,474	£142,179	£1,856,863	£1,433,343	
Allocated Support Costs	£56,388	£59,107	£4,028	£22,656	(£142,179)	-	-	
Total	£259,466	£1,478,601	£25,666	£93,130	-	£1,856,863	£1,433,343	
<i>Support Costs are allocated on the basis of the number of Full Time Equivalent Staff in the team.</i>								
Total 2015 (Restated)	£271,399	£1,028,205	£72,364	£61,375		£1,433,343		
Total Support Costs including Governance 2015					£79,396			

Note 8	Number	Amount	Number	Amount
<u>Grants Payable</u>	2016	2016	2015	2015
Individuals	1	£15,895	3	£9,481
Organisations	11		11	
Crane Network		£828,050		£384,002
Red Viva		£147,091		£136,871
Red Viva Bolivia		£36,741		-
Shalom Global Foundation		£54,120		£77,659
CarNetNepal		£36,064		£18,655
PCMN		£16,287		£14,102
Mwansa, Tanzania		£10,209		£2,069
Viva Network Zimbabwe		£21,177		£16,888
Others (less than £10,000 each)		£12,039		£18,700
		<u>£1,177,673</u>		<u>£678,427</u>

All grants to individuals in both years were less than £10,000.

Note 9	Year Ending	Year Ending
<u>Net income / (expenditure)</u>	2016	2015
Depreciation of tangible fixed assets owned by the company	£12,458	£12,585
Operating lease rentals - plant and equipment	£430	£430
Auditors' remuneration:		
UK	£9,340	£8,150
US	£1,869	£1,710
Hong Kong	£590	£566
Uganda	£679	£550
Trustee indemnity insurance	£266	£258
	<u>£25,632</u>	<u>£24,249</u>

	Year Ending 2016	Year Ending 2015
Note 10		
<u>Staff Costs and Numbers</u>		
Staff costs were as follows:		
Group Wages and Salaries	£393,058	£372,488
Employers' National Insurance or Equivalent	£33,415	£24,811
	<u>£426,473</u>	<u>£397,299</u>

Included in "Group Wages and Salaries" above is the sum of £5,000 which is the redundancy payment made to a single member of staff during the year. There are no outstanding payments due at the year end.

No trustee received any remuneration or benefits in kind in either year.

No employee received remuneration amounting to more than £60,000 in either year.

The trustees consider members of the "Leadership Team" as disclosed elsewhere in these accounts to be the key management personnel. These staff received £130,437 in salaries during the year (2015: £137,349). These staff received no benefits other than salaries.

Support costs are allocated proportionally, based on the average number of full-time equivalent (FTE) employees during the year.

	Year Ending 2016 FTE Staff	Year Ending 2015 FTE Staff
Raising Funds	5.60	4.65
Developing International Partnerships	0.40	2.00
Developing Local Networks	5.87	4.47
Developing Effective Mobilisation	2.25	2.35
Support Staff	1.07	0.67
	<u>15.19</u>	<u>14.14</u>

The average headcount for 2015-16 was 17.8 (2014-15: 16.25).

In addition to the employed staff, the average monthly number of volunteer staff offering services to the group were 4.7 full-time equivalents and if remunerated at appropriate comparable rates to paid staff would have cost us £88,000. None of these volunteer staff, nor any person connected with them has received or is due to receive any remuneration for the year directly from the Charity.

Note 11

Tangible Fixed Assets

	Group				Charity			
	Property Freehold	Furniture & Fittings	Office Equipment	Total	Property Freehold	Furniture & Fittings	Office Equipment	Total
Cost or Valuation								
at 1 April 2015	£765,858	£47,791	£35,878	£849,527	£765,858	£44,508	£19,232	£829,598
Additions	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-
at 31 March 2016	<u>£765,858</u>	<u>£47,791</u>	<u>£35,878</u>	<u>£849,527</u>	<u>£765,858</u>	<u>£44,508</u>	<u>£19,232</u>	<u>£829,598</u>
Depreciation								
at 1 April 2015	£110,244	£47,529	£35,554	£193,327	£110,280	£44,508	£19,232	£174,020
Disposals	-	-	-	-	-	-	-	-
Charge for year	£12,237	£22	£199	£12,458	£12,201	-	-	£12,201
at 31 March 2016	<u>£122,481</u>	<u>£47,551</u>	<u>£35,753</u>	<u>£205,785</u>	<u>£122,481</u>	<u>£44,508</u>	<u>£19,232</u>	<u>£186,221</u>
Net Book Value								
at 31 March 2016	<u>£643,377</u>	<u>£240</u>	<u>£125</u>	<u>£643,742</u>	<u>£643,377</u>	<u>-</u>	<u>-</u>	<u>£643,377</u>
at 31 March 2015	<u>£655,614</u>	<u>£262</u>	<u>£324</u>	<u>£656,200</u>	<u>£655,578</u>	<u>-</u>	<u>-</u>	<u>£655,578</u>

Note 12**Investments**

At 31 March 2016 investments comprise shares in The Gallery (Oxford) Ltd, a property management company that maintains the exterior communal areas of the UK charity office site (company no. 5766585). The charity owns 18.09% of the £100 ordinary share capital of the company. At 31 March 2016 the aggregate of the share capital and reserves of The Gallery (Oxford) Ltd was £100 and the profit for the year was nil.

Note 13**Investments held for sale**

Investments held for sale consisted of a property that was donated to the charity during 2014-15. The property was valued at its market value at the last balance sheet date and was sold in 2015-16 at a £5,000 loss on the last balance sheet value.

	Group 2016	Group 2015	UK Charity 2016	UK Charity 2015
Note 14				
<u>Debtors: Amounts due within one year</u>				
Gift Aid Debtor	£4,454	£32,071	£4,454	£32,071
Intragroup Transactions	-	-	£30,459	£36,503
India Loan Fund	£38	£1,012	£38	£1,012
DFID GEC Funds Accrued	-	£10,229	-	£10,229
Other Debtors	£13,196	£9,769	£12,592	£9,769
	<u>£17,688</u>	<u>£53,081</u>	<u>£47,543</u>	<u>£89,584</u>

	Group 2016	Group 2015	UK Charity 2016	UK Charity 2015
Note 15				
<u>Creditors: Amounts due within one year</u>				
Bank Loans and Overdrafts	£13,882	£12,933	£13,882	£12,933
Trade Creditors	£5,612	£9,805	£5,612	£9,147
Other Taxation and Social Security	£8,246	£6,251	£8,246	£6,251
India Loan Fund	£1,450	£1,450	£1,450	£1,450
Accruals	£12,266	£10,976	£9,340	£8,150
UK Government (DFID-GEC) Funds Deferred	£43,674	-	£43,674	-
Forward Contract Liability	£6,912	-	£6,912	-
Other	-	£845	-	£845
	<u>£92,042</u>	<u>£42,260</u>	<u>£89,116</u>	<u>£38,776</u>

The Bank Loan above is repayable by instalments.

The deferred income relates to funds received from the UK Government for DfID's GEC programme. More details of this programme are disclosed in note 18. DfID make payments to us quarterly in advance as per an agreed budget. We received funds for March-May on 29 February 2016 and thus have deferred an appropriate part of these to next year.

	Group 2016	Group 2015	UK Charity 2016	UK Charity 2015
Note 16				
<u>Creditors: Amounts due after one year</u>				
Bank Loan	£358,018	£396,924	£358,018	£396,924
	<u>£358,018</u>	<u>£396,924</u>	<u>£358,018</u>	<u>£396,924</u>

Included within Creditors in notes 15 and 16 above is a bank loan, originally of £427,000 which is secured on freehold property which represented 60% of the original value of the property. The loan is fully repayable in less than 5 years, although repayments are calculated on a 20 year profile from 2013. Interest is currently charged at 2.47%.

	Group 2016	Group 2015	UK Charity 2016	UK Charity 2015
Note 17				
<u>Provision for Liabilities and Charges (VAT)</u>				
at 1 April	£4,460	£7,007	£4,460	£7,007
Released in year	(£2,547)	(£2,547)	(£2,547)	(£2,547)
Carried forward on 31 March	<u>£1,913</u>	<u>£4,460</u>	<u>£1,913</u>	<u>£4,460</u>

The above provision relates to the non-business proportion of VAT that was reclaimed from the HMRC on the purchase of Unit 8, The Gallery. The non-business proportion is less than 17% and is repayable over the coming year.

	Opening Balance 2015	Income 2015-16	Expenditure 2015-16	Other Transactions 2015-16	Closing Balance 2016
Note 18					
<u>Statement of Funds</u>					
Unrestricted Funds					
General Funds	£518,898	£553,531	(£518,269)	(£5,000)	£549,160
Total Unrestricted Funds	<u>£518,898</u>	<u>£553,531</u>	<u>(£518,269)</u>	<u>(£5,000)</u>	<u>£549,160</u>
Restricted Funds					
Network Direct Delivery	(£2,992)	£31,787	(£28,560)	-	£235
"Give a Gift" Donations	£8,393	£11,771	(£14,158)	-	£6,006
Uganda - Project Account	£4,108	£147,106	(£99,024)	-	£52,190
Asia - Standout	-	£2,107	(£2,107)	-	-
Bolivia	£20,136	£50,585	(£51,594)	-	£19,127
Central America	-	£19,858	(£19,858)	-	-
Christmas Parties	£6,814	£10,460	(£10,547)	-	£6,727
East Africa	-	£1,412	(£1,412)	-	-
Guatemala	£6,060	£1,273	(£7,335)	-	(£2)
Hong Kong	£27,874	£4,396	(£24,124)	-	£8,146
India	£6,927	£6,147	(£13,074)	-	-
Kenya	£222	£130	(£168)	-	£184
Latin America	-	£7,111	(£7,111)	-	-
Nepal	£19,186	£77,889	(£63,745)	-	£33,330
Philippines	£47,427	£16,836	(£56,178)	-	£8,085
Syria	-	£12,371	-	-	£12,371
Tanzania	£219	£1,670	(£650)	-	£1,239
Uganda	£3,427	£108,494	(£76,568)	-	£35,353
Uganda - DFID GEC Project	(£9,270)	£1,183,939	(£809,142)	-	£365,527
United Kingdom	-	£27,755	(£23,001)	-	£4,754
Zimbabwe	£51	£35,215	(£30,238)	-	£5,028
Total Restricted Funds	<u>£138,582</u>	<u>£1,758,312</u>	<u>(£1,338,594)</u>	<u>-</u>	<u>£558,300</u>
Total Funds	<u><u>£657,480</u></u>	<u><u>£2,311,843</u></u>	<u><u>(£1,856,863)</u></u>	<u><u>(£5,000)</u></u>	<u><u>£1,107,460</u></u>

"General Funds" represents the free funds of the charity which are not designated for particular purposes.

"Network Direct Delivery" are funds received specifically for networks and projects that we support that we pass on less an administrative charge. "Give a Gift" donations are a scheme on our website to support particular projects. "Christmas Parties" represents donations received to hold Christmas parties for deprived children to link them with projects and build the ability of the network to deliver joint action programmes. All other countries/regions represent funds for work in our networks in those countries/areas.

The "Other Transaction" is a loss on the sale of an investment held for sale.

	Note	Restricted Funds 2016	Unrestricted Funds 2016	Total Funds 2016	Total Funds 2015
Note 19					
<u>Analysis of Group Net Assets between Funds</u>					
Fixed Assets	11,12	-	£643,760	£643,760	£656,218
Net Current Assets		£558,300	£265,331	£823,631	£402,646
Creditors: Amount due after one year	16	-	(£358,018)	(£358,018)	(£396,924)
Provision for liabilities and charges	17	-	(£1,913)	(£1,913)	(£4,460)
Total		£558,300	£549,160	£1,107,460	£657,480

Note 20**Operating Leases**

The group has a single non-cancellable operating lease for a photocopier for the UK charity. The amount payable per year is £430 and the lease is due to expire in August 2016.

Note 21**Related Parties**

Financial transactions have occurred between Viva Network (UK) and each of the following related parties:

	Value 2016	Nature of Transactions
The Gallery (Oxford) Ltd	£928	Shared grounds costs
Viva Network (Hong Kong) Ltd	£30,000	Transfer of funds raised in HK to UK
Viva Network Africa	£1,100	Transfer of funds raised in UK to Uganda
St Aldate's Church, Oxford	£30,411	Transfer of conduit funding
Christ Church Abingdon	£1,944	Donations from church members to Viva
Kingdom Bank	£250	Donation to the charity
St Swithun's Church PCC	£1,163	Donation from the church to the charity

Viva is a shareholder in The Gallery and the controlling entity of Viva Network North America, Viva Network (Hong Kong) Ltd and Viva Network Africa. Richard Hunter (a Viva trustee) is a trustee of St Aldates PCC, Mark Stavers (Viva's CEO) is a trustee of Christ Church, Abingdon, Miles Buttrick (Viva trustee) is a non executive director of Kingdom Bank and Martin Hull (trustee and volunteer at Viva) is a member of St Swithun's Church PCC.

Note 22**Conduit Funding**

	Group 2016	Group 2015	UK Charity 2016	UK Charity 2015
Conduit Funding Received	£168,987	£222,824	£31,214	£383
Conduit Funding Distributed	£168,987	£222,824	£31,214	£383

Conduit funds are monies received for third parties and do not belong to the charity. We pass them through our accounts as a service to other charities to help our charitable purposes, but we do not claim Gift Aid nor have control over their use. The receipts and payments referred to above have been excluded from the Statement of Financial Activities. At the year end there was no outstanding balance.

Note 23**Prior Period Comparatives**

	Restricted Funds 2015	Unrestricted Funds 2015	Total Funds 2015
<u>Income from:</u>			
Donations and legacies	£213,673	£599,024	£812,697
Charitable activity	£736,284	£37,364	£773,648
Other trading activities	-	£74,489	£74,489
Investments	£6	£8,288	£8,294
Other	-	£293	£293
Total income	£949,963	£719,458	£1,669,421
<u>Expenditure on:</u>			
Raising funds	-	£271,399	£271,399
Charitable activities	£973,188	£188,756	£1,161,944
Total expenditure	£973,188	£460,155	£1,433,343
<u>Net income / (expenditure)</u>	<u>(£23,225)</u>	<u>£259,303</u>	<u>£236,078</u>

Note 24**Waived Expenses**

Trustees do not claim expenses in connection with their role as trustee. As a global charity, trustees may be required to travel internationally and do so at their own expense. It is not practical to quantify the value of expenses waived by trustees.

Note 25**Donations by Trustees**

The amount of donations made by trustees of all the consolidated members of the group are:

	Group 2016	Group 2015	UK Charity 2016	UK Charity 2015
Donations from Trustees	£53,825	£53,429	£40,175	£40,417

Note 26**Financial Instruments**

In order to minimise the risk to the organisation from fluctuations in exchange rates between sterling (GBP) and US Dollars (USD) and sterling and Ugandan Shillings (UGX) we have entered into Forward Contracts for the purchase of the amounts needed to fulfill our DFID contract. In line with FRS 102 the fair value of these forward contracts is calculated on settlement date and the year end for any outstanding contracts. All of the forward contracts relate to restricted funds.

	Contract Value (GBP)	FX Gain / (Loss) (GBP)
Contracts settled before the year end:	£343,207	£17,559
Contracts outstanding at the year end:	£734,877	(£6,912)

Note 27

Subsidiary Details

	Viva Network Africa	Viva Network North America	Viva Network (Hong Kong) Ltd
Registration Number	4185	84-1541857	1657942
Net assets	£54,820	£9,527	£107,417
Net liabilities	£672	£1,698	£556
Net funds	<u>£54,148</u>	<u>£7,829</u>	<u>£106,861</u>
Gross income for year	£166,466	£262,660	£134,499
Gross expenditure for year	£118,666	£252,216	£127,752
Surplus / (deficit) for year	<u>£47,800</u>	<u>£10,444</u>	<u>£6,747</u>

The manner of control for both Viva Network North America and Viva Network (Hong Kong) Ltd is an agreement between the respective board and that of the UK charity. For Viva Network Africa (a registered foreign NGO in Uganda) the NGO Board in Uganda have recognised the entity as controlled by the UK entity.



International Board

Nicholas Bamber (Chair), David Bright (*from November 2015*), Miles Buttrick, Richard Hunter, Amanda McCalla-Leacy (*from April 2016*), Stuart Pascall, Scott Hannah, Roy Huang, Minakhi Chowdhury-Westlake, Sarah Powley, Alexa Barker (*from April 2015*)

Company Secretary: Martin Hull

US Board

Scott Hannah (Chair), Doug Free, Joel Nichols, William Reichardt, Michael L. Sloane, Jonathan Booth, Jenny Evans, Nicholas Bamber

Hong Kong Board

Roy Huang (Chair), Miles Buttrick, Raymond Kwong, John Snelgrove, Karen Lam, Rachel Lam, Amanda McCalla-Leacy (*until August 2015*)

Uganda Board

Nathan Nshakira, Mark Stavers, Miriam Friday

Leadership Team

Mark Stavers – Chief Executive

Brian Wilkinson – Head of Network Development

Shelagh Windsor-Richards – Head of People Development

Katy Thompson – Head of Doorsteps Programme

Grev Parmenter – Finance Director (*from May 2016*)

Martin Thomas – Head of Mobilisation (*until May 2015*)

US Executive Director: Paul Kennel

Hong Kong Development Director: Tom Bailey (*until January 2016*); Justine Demmer (*from February 2016*)

Subcommittees of the International Board

Finance and Risk: Miles Buttrick (Chair), Sarah Powley

Fundraising: Richard Hunter (Chair), Minakhi Chowdhury-Westlake, Alexa Barker

Network Development & People: Stuart Pascall (Chair), Nicholas Bamber, David Bright, Amanda McCalla-Leacy, Martin Hull

Bankers: NatWest Bank Plc, 189 Cowley Road, Oxford, OX4 1UY

Auditors: Godfrey Wilson Ltd, Zone 10, Bath Road Studios, 470 Bath Road, Bristol, BS4 3HG

www.viva.org

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Viva is an operating name of Viva Network. Viva Network is a company limited by guarantee no. 3162776, registered charity no. 1053389, and registered in England at the above address.

601 Union Street, Suite 3010, Seattle, WA 98101, **USA** • +1 206-382-0790 • us@viva.org

Viva is an operating name of Viva North America. Viva North America is a registered 501(c)3 organization, registered under employer identification number 84-1541857

Unit 204, Won Hing Building, 74-78 Stanley Street, Central, **Hong Kong** • +852 2745 2900 • hk@viva.org

Viva is an operating name of Viva Network (Hong Kong) Limited. Viva Network (Hong Kong) Limited is a company limited by guarantee and registered charity with company no. 1657942, and registered in Hong Kong SAR at 21/F, Sunshine Plaza, 353 Lockhart Road, Wanchai, Hong Kong.

P.O. Box 14003, Kampala, **Uganda** • +256 (0) 774190092 • africa@viva.org

Viva is an operating name of Viva Network Africa. Viva Network Africa is a registered Foreign NGO in Uganda, registration number 4185.